



# South Wales Outdoor Activity Providers Group

## Annual Report 2022

### Preface

The South Wales Outdoor Activity Providers Group (SWOAPG) was incorporated as a (not-for-profit) Company Limited by Guarantee on 31 July 2018 (registered No 11492917, registered address Bryn Bolgoed, Libanus, Brecon LD3 8EP). It was formerly operated as an Unincorporated Association.

Registered companies are generally required to produce an annual report and submit this to both Members and Companies House. However, by virtue of its small turnover and assets, SWOAPG is designated as a 'micro-enterprise' and does not therefore need to produce an annual report (and is subject to simplified accounting requirements).

Nevertheless, the Directors have decided to produce this brief report for the benefit of Members.

This report formally covers the period 1 August 2021 to 31 July 2022 but also addresses the period 1 August 2022-31 October 2022.

### Key Personnel

A Steering Group comprising the following Members has overseen SWOAPG's operations relating to representation of outdoor activity providers and delivery of environmentally sustainable outdoor activities:

Stephen Bird, LoadedUK  
Steffan Davies, Hawk Associates  
Simon Fenton, Gower Adventures  
Lee Garbett, Quest Adventures (from Nov 2021)  
Dave Grimes, Blue Dot Adventure (from Nov 2021)  
Will Kilner, Adventures with Will (to Nov 2021)  
Roger Lee, Independent (to Nov 2021)

Neil McMullen, Blue Ocean Activities (to Nov 2021)  
Jethro Moore, Adventure Beyond  
Tom Sampson, Hampshire Mountain Centre (to Apr 2022)  
Mike Smith, Parkwood Outdoors Dolygaer (from Nov 2021)  
Mark Soanes, Call of the Wild Ltd  
Ieuan Starks, School Camp Ltd

The following Directors have managed the Company's business operations, ensuring that SWOAPG operates in accordance with law and good governance practice:

Stephen Bird, LoadedUK  
Dave Grimes, Blue Dot Adventure (from Nov 2021)  
Roger Lee, Independent (to Nov 2021)

Jethro Moore, Adventure Beyond (from Nov 2021)  
Mark Soanes, Call of the Wild Ltd

Throughout the period, Steve Rayner has been engaged as a consultant to fulfil the duties of Coordinator and Company Secretary, responsible for delivering SWOAPG's day-to-day business.

### Performance Review

The aim of SWOAPG is to promote & develop sustainable outdoor activity provision in South Wales; providing representation on behalf of all Outdoor Activity Providers active in the Brecon Beacons and South Wales area and a focal point for projects and initiatives relating to the delivery of environmentally sustainable Outdoor Activities in these areas.

During this period the Coordinator, Directors and Steering Group members have undertaken or arranged the following activities in support of this aim:

- an Annual General Meeting in November 2021, providing opportunities for Providers to share information and concerns relating to outdoor activities in the Area;
- ongoing liaison with Brecon Beacons National Park Authority (BBNPA) and Natural Resources Wales concerning the Concordat for Gorge Walking in the Waterfalls Area and with BBNPA concerning the Reservoir Passport Scheme;

- liaison with Powys County Council, Hay Town Council, NRW, SWOAPG Members and paddlesport businesses concerning the establishment of a Concordat for paddlesport operations from Glasbury to Hay; securing grant funding for a project definition phase from The Canoe Foundation and Welsh Government (via Powys County Council);
- representation at meetings of Wales Adventure Tourism Organisation (WATO), the Outdoor Alliance Wales; the Senedd Cross-Party Group for the Outdoor Activity Sector; National Access Forum Wales and its Access to Waters sub-group; Brecon Beacons Local Access Forum & National Park Management Plan Stakeholder Reference Group; Brecon Beacons, Swansea Bay & Mid-Wales Tourism groups; the Waterfalls Area Safety Group; Wales Council for Outdoor Learning; and The Outdoor Partnership's South Wales Stakeholder Groups;
- training and networking workshops for Members:
  - Feb 2022: practical workshop for Providers and landowners to share good environmental practice in the Upper Mellte gorge; and
  - provision and administration of updated online training packages covering the operation of the Concordat for Gorge-Walking in Waterfall Country for organisations and leaders;
- and circulation to Members of important 'alerts' and other information on matters affecting outdoor activity provision and access in the Area.

At October 2022 SWOAPG had 415 Members/Subscribers<sup>1</sup> (increased from 390 in October 2021) generating approx. £6,000 of income (similar to the previous year). We have sufficient reserves to continue to operate with our current level of activity for the foreseeable future, but future funding remains a significant risk that the Directors will continue to monitor closely.

## Financial Accounts

A statement of accounts is attached covering both the Unincorporated Association for the periods 1 April 2015 to 31 July 2018 and the Company for the period 1 August 2018 to 31 July 2022.

These accounts are not required to be audited (since SWOAPG is a 'micro-enterprise') but they have been prepared by the Coordinator and verified by the Directors in accordance with Companies House guidelines. The accounts for 2021/22 have been submitted to Companies House and HMRC (together with a tax return) following the Company's fourth full year of trading.

## Directors' Approval

I confirm that this report has been approved by the Directors prior to publication.



Steve Rayner OBE, Coordinator / Company Secretary, 26 October 2022.

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<sup>1</sup> 69 Full Members (£82), 13 Associate Members (£28); 82 Additional Staff of Members, 31 Supporters, 220 Subscribers (all Free).

**South Wales Outdoor Activity Providers Group**  
**Annual Accounts**

**As at 31 Jul 2022**

	Notes	1/8/21- 31/7/22	1/8/20- 31/7/21	1/8/19- 31/7/20	1/8/18- 31/7/19	2 1/4/18- 31/7/18	1 1/4/17- 31/3/18	2016/17	2015/16
<b>Income &amp; Revenue</b>		<b>£ 6,158.24</b>	<b>£ 6,642.23</b>	<b>£ 4,086.01</b>	<b>£ 12,397.80</b>	<b>£ 8,254.96</b>	<b>£ 7,799.00</b>	<b>£ 7,495.36</b>	<b>£ 9,629.81</b>
Visit Wales Funding							£ 7,799.00	£ 4,828.27	£ 6,429.81
BBNPA Funding		£ -	£ -	£ -	£ 4,120.04	£ 2,279.96			
Membership fees received	3	£ 6,158.00	£ 6,342.00	£ 4,035.00	£ 6,090.00	£ 5,625.00			
Workshop fees received	3	£ -	£ 25.00	£ 50.00	£ 570.00	£ 350.00		£ 650.00	£ 240.00
Project fees received	13	£ -	£ 275.00	£ -	£ 1,617.55			£ 2,017.09	£ 2,960.00
Bank interest		£ 0.24	£ 0.23	£ 1.01	£ 0.21				
<b>Expenditure</b>		<b>£ 6,803.22</b>	<b>£ 5,263.06</b>	<b>£ 7,189.43</b>	<b>£ 9,166.44</b>	<b>£ 3,923.71</b>	<b>£ 10,636.24</b>	<b>£ 7,128.67</b>	<b>£ 11,896.19</b>
Co-ordinator fees		£ 4,796.00	£ 3,892.61	£ 5,599.71	£ 6,039.00	£ 3,448.50	£ 9,372.94	£ 5,972.55	£ 8,312.39
Travel		£ 29.75	£ 10.50	£ 212.10	£ 144.00	£ 67.50			
Membership costs	4	£ 87.95	£ 82.50	£ 127.72	£ 645.09				
Workshop costs	3	£ -	£ -	£ 100.00	£ 187.00	£ 100.00	£ 235.00	£ 450.00	£ 615.00
Project costs		£ -	£ 25.00	£ -	£ 947.95			£ 360.00	£ 1,054.81
Payment processing fees	3	£ 201.10	£ 216.27	£ 136.39	£ 253.75	£ 239.99			
IT	5	£ 494.16	£ 357.34	£ 386.22					
Insurance	5	£ 1,105.58	£ 621.16	£ 577.34					
Administration / Miscellaneous	5	£ 88.68	£ 57.68	£ 49.95	£ 949.65	£ 67.72	£ 1,028.30	£ 346.12	£ 1,913.99
<b>Income less Expenditure</b>		<b>-£ 644.98</b>	<b>£ 1,379.17</b>	<b>-£ 3,103.42</b>	<b>£ 3,231.36</b>	<b>£ 4,331.25</b>	<b>-£ 2,837.24</b>	<b>£ 366.69</b>	<b>-£ 2,266.38</b>
Depreciation	6	£ 86.09	£ 86.09	£ 86.09	£ 86.09				
<b>Operating Profits</b>		<b>-£ 731.07</b>	<b>£ 1,293.08</b>	<b>-£ 3,189.51</b>	<b>£ 3,145.27</b>				
Annual Investment Allowance (AIA)		£ -	£ -	£ -	£ 860.93				
<b>Trading Profits</b>		<b>-£ 644.98</b>	<b>£ 1,379.17</b>	<b>-£ 3,103.42</b>	<b>£ 2,370.43</b>				
Corporate Tax Due	11	-£ 122.55	£ 122.74	-£ 450.49	£ 450.49				
<b>Net Profit</b>		<b>-£ 608.52</b>	<b>£ 1,170.34</b>	<b>-£ 2,739.02</b>	<b>£ 2,694.78</b>				

		£ 8,174.96	£ 7,417.77	£ 6,124.69	£ 9,314.20	£ 6,980.39	£ 1,837.68	£ 4,674.92	£ 4,308.23
<b>Assets</b>									
Fixed Assets	6	£ 516.57	£ 602.66	£ 688.75	£ 774.84	£ -	£ -	£ -	£ -
Current Assets	7	£ 7,535.84	£ 6,364.62	£ 4,751.45	£ 7,915.06	£ 6,321.93	£ 1,837.68	£ 4,674.92	£ 4,308.23
Prepayments and accrued income	8	£ 122.55	£ 450.49	£ 684.49	£ 624.30	£ 658.46	£ -	£ -	£ -
<b>Capital, Reserves and Liabilities</b>		<b>£ 8,906.03</b>	<b>£ 6,124.69</b>	<b>£ 9,314.20</b>	<b>£ 6,619.42</b>	<b>£ 2,649.14</b>	<b>£ 4,674.92</b>	<b>£ 4,308.23</b>	<b>£ 6,574.61</b>
Retained earnings	9	£ 7,422.03	£ 6,001.95	£ 9,314.20	£ 6,168.93	£ 3,460.60	£ 4,674.92	£ 4,308.23	£ 6,574.61
Capital received		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Provisions for liabilities	10	£ -	£ 122.74	£ -	£ 450.49	£ -	£ -	£ -	£ -
Creditors (amounts falling due within 1yr)	11	£ 484.00	£ -	£ -	£ -	£ 811.46	£ -	£ -	£ -
Creditors (amounts falling due after 1yr)		£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Accruals and deferred income	14	£ 1,000.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -
<b>Assets less Liabilities (= Operating Profit)</b>		<b>-£ 731.07</b>	<b>£ 1,293.08</b>	<b>-£ 3,189.51</b>	<b>£ 2,694.78</b>	<b>£ 4,331.25</b>	<b>-£ 2,837.24</b>	<b>£ 366.69</b>	<b>-£ 2,266.38</b>

**Notes to the Accounts**

- Accounts to 31/3/18 are for end of Financial Year of the Unincorporated Association, 12 month comparison with previous year.
- Accounts to 31/7/18 are up to Incorporation Date of Company Limited by Guarantee
- Membership and Workshop fees introduced Apr 2019. Online management system incurs c.4% processing fee for all payments. Workshop providers paid £50 per workshop towards expenses.
- Membership costs include membership cards etc.
- Administration includes postage, Companies House filing, telephone (and pre-2020, IT & insurance)
- ID card printer purchased from BBNPA capital grant element, depreciated at 10%pa
- Current Assets:
 

	at 31/7/22	at 31/7/21	at 31/7/20	at 31/7/19	at 31/7/18	at 30/4/18	2016/17	2015/16
Net Balance:	£ 7,535.84	£ 6,364.62	£ 4,751.45	£ 7,915.06	£ 6,321.93	£ 1,837.68	£ 4,674.92	£ 4,308.23
NatWest current account				£ -	£ 5,902.26	£ 1,837.68	£ 4,674.92	£ 4,308.23
Lloyds Current account	£ 5,333.41	£ 3,757.30	£ 2,392.55	£ 5,713.83				
Lloyds Instant Online account	£ 2,001.75	£ 2,001.45	£ 2,001.22	£ 2,000.21				
PayPal business account	12	£ 200.68	£ 605.87	£ 357.68	£ 201.02	£ 419.67		
GoCardless account	12	£ -	£ -	£ -	£ -	£ -		
- Prepayments and accrued income: invoices for membership etc. issued but not yet received at accounting date; also tax refunds due
- Capital introduced from previous incarnation of SWOAPG as an unincorporated organisation, maintained as current asset in bank, transferred from reserves
- Corporate tax liability at end of year
- Creditors: invoices received from Coordinator but not yet paid at accounting date
- PayPal and GoCardless Accounts receive funds from Members paid via online membership system
- £250 Income in 2021 from NRW via PCF for WATO work; £25 for radon monitoring
- Deferred income in 2022: £1,000 grant from the Canoe Foundation received 30/07/22 deferred to next accounting year

For the year ending 31 July 2022 the company is entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The Members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the micro-entity provisions.